

Taxi Driver Reception Planner

General Info

Bride and Groom names

Phone:

Email:

Date of Reception

Ceremony location

Ceremony (start/end times)

Reception Venue (name and address)

Reception Venue Contact Person (name, phone, and/or email)

Reception Details

Point Person (please provide the name of someone to communicate/coordinate between the band and the bride and groom during the reception)

Reception start/end times (include what time band needs to be out of the building)

Guest Arrival Time (band will be set up and sound-checked before this time)

Do you require MC services?

Yes

No

Band to MC introduction of wedding party?

Yes

No

Wedding party introductions to take place at what time?

Song to be played during wedding party introduction?

Song to be played during couple's introduction (if different)

Please list wedding party in order of introduction:

Bride and Groom names as you want them introduced:

Cocktail hour (start/end times)

Dinner (start/end times)

Toasts & speeches before, during or after dinner? (wireless mic provided)

Please provide any special instructions during this time

Will there be a slide show? (band can provide audio connection)

Yes

No

Song Requests

Bride and Groom First Dance (song title/artist)

Father/Daughter Dance (song title/artist)

Mother/Son Dance (song title/artist)

List other special dance requests here (i.e. wedding party dance, dollar dance, bouquet/garter toss, etc.):

List any other song or special requests here:

Please save this form for your records and email a copy to taxidriverlive@gmail.com. If you have any questions, contact Michelle Irions at 402-639-4644 or taxidriverlive@gmail.com.

**Note: We will adhere as closely as possible to the times provided here, however we will be flexible with the timing as most reception agendas fluctuate.*